PHILOSOPHY:
Newton Moore Senior High School believes that it is imperative that technology be used as an enabling force directly empowering all learning programs throughout the school. It is the school’s unwavering commitment to its students, its parents, its teachers and its community to prepare our students for the 21st Century through embracing technology into the teaching and learning.

DEFINITION:
Any device that may allow access to electronic communications; the World Wide Web and music / video e.g. mobile phones, computers, iPods, digital camera etc.

- Newton Moore Senior High School is committed to the promotion of the appropriate and responsible use of electronic technologies.
- Prior permission from individuals is required before any images or videos can be recorded from any device.
- Use of electronic devices and social media to menace, harass or offend others is a very serious offence. Students will face disciplinary action by the school, which may include suspension and removal of the privilege of bringing such devices to school. Serious breaches will be referred to the policy.
- Use of electronic devices in classrooms at Newton Moore Senior High School should be for an educational purpose.

SPECIAL CONDITIONS:
- Physical Education Staff have lockers and safety boxes to store students’ valuables whilst the students during Phys Ed classes. This is a security measure and students are required to use these facilities during these lessons.
- Use of electronic devices and social media to menace, harass or offend others is a very serious offence. Students will face disciplinary action by the school, which may include suspension and removal of the privilege of bringing such devices to school. Serious breaches will be referred to the police.

Note:
- Staff reserve the right to confiscate any electronic device used inappropriately.
- Confiscated items are to be delivered to Student Services. The confiscated item will be placed into an envelope with the student’s name, year level and date written clearly on it. The item will be laced in the safe and can be collected by the student at the end of the day unless otherwise negotiated with the parent / guardian.
ELECTRONIC DEVICES POLICY: CONDITIONS OF USE

- Parents are encouraged to discuss with their student(s) the guidelines outlined in this document and ensure that they understand the consequences of not adhering to them.

- Students must request permission from their teacher to use electronic devices or to access social media sites in a classroom. Devices must be turned off and out of sight until permission has been granted.

- Students are to use electronic devices in a responsible way at all times.

- Students are responsible for the safe keeping and security of their own electronic devices.

- It is recommended that all devices are clearly labeled.

- Parents and students must understand that the school accepts no responsibility for replacing lost, stolen or damaged electronic devices at school or while traveling to and from school.

- It is strongly advised that students use passwords / pin numbers to ensure that unauthorized access cannot be made on any device. Students must keep their password / pin numbers confidential.

- Students are not to answer incoming calls or messages from any device.

- Parent contact with their child is to be conducted through the School Administration and Student Services. Personnel within those areas will act as points of contact in cases of emergency; parents can quickly get a message to their child or have them assisted in an appropriate way.

- Electronic devices to be used in exam conditions will be clearly explained prior to all examinations. Otherwise, no electronic device is permitted during tests or examinations.

CONSEQUENCES FOR NOT ADHERING TO THIS POLICY:

- If an electronic device is used inappropriately during school time, a teacher has the right to confiscate that item. Students will be given any device to a staff member if instructed. Follow up consequences may be applied if such instructions are not followed.

- Repeated inappropriate use of electronic devices may result in a request for a parent / guardian pickup of the offending device or devices.

INAPPROPRIATE USE

Examples of inappropriate use include, but are not limited to, the following:

- Use of any device, without staff permission whilst in class, to make or receive calls, send or receive SMS messages, surf the internet, take unauthorised photos, transmit to YouTube, Facebook, My Space or any other application including games.

- Use of electronic devices to engage in personal attacks or harassment of any individual or individuals.

- Failure to have a mobile phone / electronic device turned off in class.

- Walking into a classroom listening to an iPod. The classroom teacher’s permission is required prior to classroom use.

- Unauthorised use of electronic devices belonging to other students.

- Use of an electronic device to cheat in exams or assessments will face additional disciplinary actions as sanctioned by the schools assessment policy.