Newton Moore SHS
ANNUAL REPORT 2013

CONTENTS

School Context 5
Purpose of the Annual Report 6
School Overview 6
Principal’s Address 7
School Board Report 8
Highlights and Opportunities 10
Lower School Achievement 11
Senior Secondary Achievement 13
School Priorities 15
Special Programs 17
Partnerships 19
Survey Information 21
Staff Information 23
Attendance 24
School Budget and Annual Accounts for 2012 25
Welcome to Newton Moore Senior High School

School Context

Newton Moore Senior High School is located in the southern suburbs of the City of Bunbury in the South West of Western Australia, with 620 students and 50 teachers. The school community proudly applies their knowledge and understandings to thoroughly prepare students for their futures. The evidence reveals that Newton Moore Senior High School students continue to excel in every area. It is the school of choice.

Newton Moore Senior High School is strongly committed to delivering innovative and diverse ranges of programs. The school is known for implementing best teaching practices and supporting other schools to improve.

Our staff recognise the need to be flexible, rejuvenate and redesign focused and targeted pathways for our students. This is about realising that we need to motivate and engage students in education. This is essential in preparing all students for to be life-long learners in an evolving and dynamic world.

As an Independent Public School, Newton Moore Senior High School has had the autonomy to enable the best possible educational opportunities for our diverse student population.

Purpose of the Annual Report

The Annual Report provides parents, guardians and members of the community, with an overview of Newton Moore Senior High School’s performance over 2013.

It provides information about student academic performance, attendance, programs and staff development. The report is a small component of the total reporting process that the school undertakes.

As an Independent Public School, Newton Moore Senior High School developed a three year Business Plan together with Operational Plans, an Innovation Plan and a Workforce Management Plan. These plans are working documents which will be reviewed in 2014 and re-establish the direction and vision of the school. These documents should be read in conjunction with the Annual Report as they provide more detail about our vision, values and the aims of our school.

Please do not hesitate to provide your feedback regarding this Annual Report, as it would be greatly appreciated. This can be provided to newtonmoore.shs.education.wa.edu.au. This will give us an opportunity to improve in this area of communication.

At Newton Moore Senior High School, we provide students with a personalised educational experience that enables students to become globally aware.

One of our main goals is to provide students with an holistic education. This includes preparing them to be global citizens who are innovative, critically consider choices and ideas, and communicate effectively. We know our students develop essential life skills to succeed.

Our students do gain significant academic achievements. However, we recognise that academic success is only one dimension of preparation at a school. To complement our students’ academic success the school community enhances the social, emotional and personal development of our students. We have a long and proud tradition of achieving a balanced education which enables our students to become active and productive members of a global community. Our students live the vision: ‘Achieving Today, for Tomorrow’.

We have strong links with a range of partners within the education community, parents, government and non-government agencies, industries and other local schools. We share our knowledge and work with these groups, to improve student outcomes.

At our school, we ensure that there are stimulating and innovative educational programs. We have an unwavering commitment to thoroughly prepare students for their futures.
In 2013, the Newton Moore Senior High School Business Plan and Operational Plans guided and motivated us to focus on our continuous improvement agenda. These documents are action plans and are crucial to our highly effective self-review and evaluation processes. They inform our practices.

We have four main priority areas which are: Quality Teaching & Learning, 21st Century Learning, Pastoral Care and Networking & Partnerships.

As an Independent Public School, we have more autonomy and select our own staff through our rigorous processes. We control the management of the financial and physical resources, which enables us to focus on our priorities much more effectively.

Academic excellence continues to be evident from the schools NAPLAN and WACE results. One indicator was our excellent secondary graduation rate of 97% and a National Attainment rate of 70%. Our major strength remains the value-adding that we provide in both literacy and numeracy.

Our Vocational Education & Training (VET) courses continue to be an outstanding strength with many of our students attaining a Certificate II qualification and many more students accessing School-based Traineeships.

A focus across all Learning Areas in 2013 was the continued development of the Australian Curriculum with highly successful programs being delivered and reaping rewards for our students.

Our staff have very high levels of expertise so they deliver best practice programs. As a result we continued to successfully implement the Australian Curriculum.

Our extraordinary science based curriculum continued to be highly successful in 2013. The Engineering program is highly valued and widely renowned, as is the already highly successful endorsed specialist science program, Science Horizons. These continue to extend the performance of our students.

We have also continued to maintain and build on our alliances and partnerships. In 2013 further partnerships were developed and continued:

- ECU partnership in the Sciences
- Worsley Aluminum projects with the Girls Academy
- Our continued links with Microsoft
- Our work with Rotary and other Service Clubs

This report outlines our continued improvement, with growth and successful development. The school’s considerable achievements were a reflection of the strong sense of purpose within the school community. I would like to take the opportunity to thank staff, the Board, students, parents and wider community for the school’s success.

Gail Allen
Principal

My name is Michael and for a time in the early 2000s I was a student at Newton Moore. For the last two years I have had the great pleasure of returning to the school as Chair of our School Board.

2013 was the sophomore year for the Board, and our operations developed accordingly. Plans were critiqued; budgets were examined; funding was approved. As always much of the Board’s substantive work was driven by staff Board members. The Board is particularly grateful to Sue Kerr for her work on Board business and her general dedication to the school community. Sue is a person you might colloquially refer to as ‘a weapon’ she gets it done.

We are under no illusions as to the fact that in many ways the Board is a rubber stamp for the will of staff. This is a good thing: staff have an understanding of the school context and the needs of students that vastly outstrips outsider members like myself. Still, the Board shoulders a legal responsibility that is necessary for the school’s status as an Independent Public School. Please be assured that we take that responsibility very seriously, always with students, staff and parents in mind. We view our IPS status as a benefit for the school community.

2014 presents new challenges for the Board, which reflect the challenges facing staff. This will include an IPS independent review initiated by the Department. We are very lucky to have an exceptional person on the Board in Principal Gail Allen, who is shouldering the brunt of our share of the impact of the orders from on high. One issue that the Board is very unhappy about is the proposed changes to school funding. If you share that view, I urge you to express it.

Finally, I sincerely thank our past and present Board members for their hard work and dedication to Newton Moore. Thank you to Deb Whatley, Geoff Robinson, Lesley Stace, Lorraine Ellis, Michelle Vos and Ryan Cook who have all moved on after serving exceptionally.

Michael Douglas (BA(Hons), LLB, LLM(Dist) W.Aust)
• The Building and Construction Industry awarded a $10,000 grant to Newton Moore Senior High School for industry standard facilities in the learning area, supporting our VET programs.

• Newton Moore Senior High School officially launched our MASH (Moore Academy of Sports and Health) Program.

• Our MASH (Moore Academy of Sports and Health) Program received a grant for $1,500, from the Western Australian healthy school project. This was used to purchase further fitness equipment for the Program.

• MASH Program was the recipient of a sponsorship arrangement with Breken Health Care for student scholarships, equipment and in kind support with the focus on health and sports science.

• MASH program has gained sponsorship agreements with: Barr & Standley – Hockey and Jim Kidd Sports – Bunbury Slammers.

• Newton Moore Senior High School student, Cameron Norton, was selected to go to the United States to spend six weeks on a paid internship with the University of Maine.

• Newton Moore Senior High School entered into a partnership with Integracom to deliver units of competency, share resources and provide training on the school site.

• Students were engaged in the Solar Car program sponsored by ATSE (Academy of Technological Sciences and Engineering) and API (Australian Power Institute).

• Girls Academy took a stand against domestic violence through supporting white ribbon day and by working with South West Refuge.

• An Indonesian shadow puppeteer provided students with an insight into Indonesian culture through a special performance for all Year 8 students.

• A visiting Indonesian Art teacher was seconded to work in our school for 12 months and taught students the art of Batik.

• Gifted and Talented PEAC students completed an architecture and construction program.

• Selected students attended a Model United Nations program which was hosted at the Chinese Girls School in Singapore.

• Inaugural Clontarf Indoor Cricket Carnival was conducted between six different football academies.

• A Science & Engineering Fair was held and the speaker was Dr. Meghan Thomas and students had the opportunity to drive a pedal powered car.

• Battle of the Knights Tournament, where Knight Houses engage in activities: We Can, We Will.

• Chess Club competitions were held across the school.

• Fathers as Role Models workshops were conducted at the school.

• Ethics Gaming Goodness Club was held in the IRC at lunchtimes conducted by two staff and the Chaplain.
Lower School
Achievement

NAPLAN 2013

The National Assessment Program Literacy and Numeracy (NAPLAN) assess all students in Australian schools in Years 3, 5, 7 and 9.

At Newton Moore Senior High School, our NAPLAN performance in the Year 9 cohort continues to be above like schools in all areas.

Numeracy

Our Numeracy NAPLAN results indicate we continue to have a much greater number of students in the top ranking when compared to like schools. However, we remain committed to continuing to improve results in 2014, to increase the number of students in the top ranking.

Reading

There were positive gains in reading. We continue to have many more students represented in the top ranking when compared to like schools and consistent with all schools across the state. We believe our strategic interventions have improved students’ achievement. However, we will continue to implement whole school literacy strategies to increase the percentage of students in the top ranking.

Writing

Newton Moore Senior High School continued to do better than like schools in writing. Writing remains an area of focus and we will continue to adopt improvement strategies in 2014.

WAMSE

Year 9 students are tested in state tests in Science and Society and the Environment.

Total students who sat WAMSE test 2013

| Science | 145 |
| Society & Environment | 145 |

The following results indicate that our WAMSE results for both Science and Society and Environment were very good in 2013. The following graphs are a comparison with our like schools and indicate that our students continue to do much better in both Science and Society & Environment.

Both the top and middle results for students in the Science WAMSE test indicate that students achieved above expected performance.

This reveals that our learning programs are continuing to improve student performance.
At Newton Moore Senior High School our goal is to ensure that every year all of our students leave school with the qualifications, confidence and plans to commence and complete a desired post-compulsory pathway. When our students are equipped they will become life-long learners.

Newton Moore Senior High School senior school students continue to do well. In 2013, our graduation rate was 97% with most students achieving graduation requirements. Seventy percent (70%) of our students attained an ATAR for university entrance and/or a Certificate II, which was significant improvement.

Newton Moore Senior High School continues to perform better than expected in ATAR results.

The Median ATAR is based on subjects where there are at least 10 students completing the subject. The ATAR is based on student performance in the WACE examinations. There has been improvement shown in our Median ATAR from last year. Our senior students continue to clearly demonstrate better performance than our like schools.

Vocational Education and Training

Newton Moore Senior High School is a Registered Training Organisation with the scope to deliver qualifications in Community Services, Metals and Engineering, Community Services and Business.

The VET program runs on a three day grid from Monday to Wednesday. In 2013, students were enrolled in Certificate II Community Services – Childcare, Certificate II Metals and Engineering, Certificate II Business and Certificate II Building and construction – Bricklaying. On the other two days students attend a range of other options that include: Workplace Learning, School-based Traineeships, courses at other organisations such as Integroatom and South West Institute of Technology.

In 2013, 16 School Based Traineeships/Apprenticeship opportunities were organised for students. Qualifications for these ranged from Stevedoring, Retail, Business, Community services – Aged Care, Hairdressing, Automotive and Carpentry (SBA).

The percentage of students successfully completing a Certificate II improved in 2013. Over 76% of the Year 12 students enrolled in a Certificate II qualification had successfully achieved this by the conclusion of the year.
School Priorities

The four priorities are detailed and the strategies defined within the Business Plan 2012-2014. Each priority area has a professional learning community that provides every staff member with an opportunity to plan, action and evaluate whole school improvements.

21st Century Learning

This Professional Learning Community develops and evaluates a rich learning environment that is utilising technology as the tool to learn. Technology is encouraged during and after school hours.

The focus has been:
- Continuing to develop the vision of ICT across the school.
- Utilising our e-Coach.
- Evaluating the e-diary use across the school.
- Training staff on MOODLE and uploading course outlines.
- Evaluating school mobile device computer and phone policy.
- Evaluating school community using technology.
- Coordinating technology professional development sessions for staff.
- Developing BYOD concept for the school.

Networks & Partnerships

Throughout 2013 the Networks and Partnerships Learning Community worked on a number of projects.

The focus has been on:
- Extension of the primary partnership programs and liaising with local Primary Schools about across school planning and moderation activities.
- Continued successful restructuring of parent evenings.
- Development of promotional material for the school which has been presented to visitors and guest speakers.
- Developing partnerships with international schools.
- Investigating the development of school alumni and integrating this on the school website.
- Launch of school Facebook page and the development of standards and expectations for the use of the page.
- Introduction and promotion of school events with opportunities for the involvement of the wider school community.

Pastoral Care

During 2013, the focus for the Pastoral Care Professional Learning Community was to implement processes to address bullying and cyber-bullying, review and continue the implementation of Positive Behaviour Support educative strategies. Also investigate whole school positive behaviour acknowledgment processes.

Key achievements included:
- Implementing Positive Behaviour process across Year 8 and 9.
- Review of the Behaviour Expectations Matrix.
- Development and implementation of Behaviour Lessons.
- Developing educative practices to address bullying.
- Investigating Friendly Schools Plus as the evidence based program to address Social and Emotional Learning.
- Providing Professional Development to staff on Social and Emotional Learning, addressing bullying and cyber-bullying.
- Significant reduction of the number of unexplained absences.

Quality Teaching & Learning

Quality teaching is at the heart of our purpose at Newton Moore Senior High School. As the school of choice and with a focus on the provision of a comprehensive education with strong academic and vocational pathways, our school provides the opportunity and environment for students to excel in learning.

Key achievements were:
- Discussed and reviewed the practices of teachers as this is recognised as having the greatest impact on student learning outcomes.
- Initiated a reading improvement program which focuses on building staff expertise in the use of exemplary reading strategies.
- Examined a suitable literacy testing package to be used across the school.
- Developed a database to support this performance-driven PATR program.
- Continued to promote the use of the Learning Guides across the school.
- Introduction of a whole-school spelling program.
**SPECIAL PROGRAMS**

**Literacy and Numeracy**

Newton Moore Senior High School takes a pro-active and positive whole school approach to these areas. Our school provides extra resources so that our highly competent staff know and understand our students, and target their learning needs. There is a whole-school Learning Guide and this provides a consistent approach for students across the learning areas. Every learning area is committed to providing the highest quality teaching and learning in Literacy and Numeracy.

**Specialist Science Program – Department of Education Approved Specialist Academic Program**

The school has an endorsed Specialist Science Program: Science Horizons. This comprehensive program is designed to support students who have a passion for the sciences.

Science Horizons has been accredited by the Department of Education as a recognised program that gives students the opportunity to develop skills, expertise and knowledge far beyond those students in mainstream programs. The Science Horizons Program extends the curriculum beyond normal classroom delivery. It equips and prepares students with the skills to take up further study and a career in the science fields. Students in this program participate in State and International excursions, compete in various competitions and collaborate with Universities and Industry concerning ongoing relevant research projects.

As the Specialist Science Program is a State recognised program, application for entry is open to all students in Western Australia. As students enter the program they remain as a discrete group of students for Science, Mathematics and form class. Successful application for entry is open to all students in Western Australia.

The program uses its specialism to develop the ethos of sport, including the values of teamwork, leadership, fair play and being part of wider world and community. It is also about having a healthy lifestyle and the importance of taking care of oneself. Students involved in the program have access to specialist exercise Physiologists, Physiotherapists, Podiatrists and other science sports health experts. As part of this re-badging, new uniforms were designed and worn by ‘MASH’ students.

Brecken Health care became the major sponsor of the MASH program in 2013 providing scholarships in Years 8 – 10 to help students with their education.

The **MASH Program 2013**

At the start of 2013 the previous program ‘Sports Leadership’ was re-branded to be called the ‘Moore Academy of Sport & Health’. It is an enrichment program for students who enjoy physical activity and would like to pursue a career in the Sports Sciences. The program uses its specialism to develop the ethos of sport, including the values of teamwork, leadership, fair play and being part of wider world and community. It is also about having a healthy lifestyle and the importance of taking care of oneself. Students involved in the program have access to specialist exercise Physiologists, Physiotherapists, Podiatrists and other science sports health experts. As part of this re-badging, new uniforms were designed and worn by ‘MASH’ students.

Brecken Health care became the major sponsor of the MASH program in 2013 providing scholarships in Years 8 – 10 to help students with their education.

**Scholarship winners:**

- Tyrone Winder, Patrick Jette
- Tyronne Brown

**Achievements:**

- International exchange with Singapore Chinese Girls School
- Presentation at WA Kids Teaching Kids Conference
- Selection at Murdoch Summer School, Science Summer Camp, Chantelle Memorial Camp and STELR Solar Car Program
- Participation in Brain Bee Engineer Challenge, Big Science Competition, Physics Day Adventure Word, Carbon Kids CREST Awards
- Marine Managers Program at Bunbury Dolphin Centre
- Workshop in school wetlands
- Successful Community Science and Engineering Fair in National Science Week

**Microsoft**

As a part of the Microsoft Innovative Schools Programs, students at Newton Moore Senior High School construct knowledge and solve real problems. Students are enabled through opportunities to collaborate with peers and expertise so that they are able to utilise innovative technology in the classroom. We continue to review the technology culture at the school so that improvements continue.

**Aboriginal Education 2013**

Newton Moore Senior High School has innovative programs specially designed to improve the life skills, self-esteem and employment prospects of Aboriginal students. These include:

- Role Models
- The Clontarf Academy
- Follow the Dream
- ATAS tutorial assistance that supports students below the standard and enables a greater focus on developing literacy and numeracy skills.

**Role Models Academy – Newton Moore Senior High School – 2013**

The Newton Moore Senior High School girls’ academy is an integral part of our school program and provides motivation and support for Aboriginal girls from 12 to 18 years of age. This program is about motivating, supporting and assisting young girls who are at risk of not engaging in education.

The Role Models program focuses on improving attendance and the behaviour of the students. It also directly assists girls to improve their general lifestyle with a focus on healthy living and healthy lifestyle. The girls in the program attend a number of sporting events and engage in a number of clinics, carnivals and camps.

We know through participation in this program that the girls are able to seek out a number of career opportunities. The Academy allows girls in the community to have greater opportunities to achieve success.

**Clontarf Foundation – South West Academy**

The South West Academy commenced in 2007 at Newton Moore Senior High School. The Academy uses the passion that Aboriginal boys have for Australian Rules Football to attract the boys to school and keep them there.

A regular stream of Indigenous boys now graduate with their WACE through Newton Moore Senior High School and many transition smoothly into employment.

The Clontarf Foundation exists to improve the education, discipline, life skills, self-esteem and employment prospects of young Aboriginal men and by doing so, equips them to participate more meaningfully in society.

About 50 boys are in the South West Academy!
Transition Programs

Our transition programs are well known and understood by our partnership schools. At Newton Moore Senior High School administration and teachers are committed to ensuring that the transition to our school is a very positive experience.

The transition program Flying Start is designed for students who may have difficulty transitioning into high school. Over six weeks, a targeted group of Year 7 students were provided with onsite sessions about life in a secondary environment.

Year 7 teachers and students attended some specialist Science classes. During the transition sessions, the students engage in a range of specialist activities that have students working together on challenging scientific tasks.

Students from our feeder primary schools are invited to attend a day at the school to complete a design, make and appraise project. Specialist technology equipment is used by students on our Technology Day.

The purpose of these many diverse transition programs is to provide Year 7s with a comfortable and welcoming experience that eases students entering into the secondary environment.

Integracom

Newton Moore Senior High School has developed a very strong partnership with the company Integracom.

Integracom is a telecommunications electro-technology deliverer and was very keen to work with our school to deliver a program for Year 11 and 12 students for all South West schools.

The partnership has brought with it many benefits including:
- Providing regional students with an opportunity to access training in a high demand field.
- Allowed students the opportunity to access new state-of-the-art equipment and technology.
- Develop strong employability skills and gain high level qualifications.

Community Radio

Newton Moore Senior High School has been working closely with the Bunbury Community Radio. In 2013, we worked towards the two organisations actioning the partnership to the mutual benefit of all. This will provide students with the opportunity to be involved in some multi-media activities that will:
- Promote the history of Bunbury.
- Support local talents such as musicians, writers and poets.
- Promote local arts, culture and special events in the local region.

Partnerships
In 2013, the school conducted a whole school internal audit process which included teacher discussions, student voice surveys, classroom visits, revision of learning area documentation, review of on-line documentation and discussion with heads of learning areas which allowed students to have a ‘voice’ and to reflect on the teaching and learning in every classroom. The results revealed the majority of students appreciating the advice and support they received from the staff of Newton Moore Senior High School.

Overwhelmingly, the student voice surveys revealed that staff are very well respected and respect their students. This is an indicator of the development and strength of the student leadership.

Another part of the audit was reporting on whole school directions, teaching and learning, behaviour management, assessment and reporting, attendance, communication/ community engagement, staff matters, technology, and resources. This provided commendations, affirmations and recommendations in each of these important areas. Staff in each learning area now have a targeted approach to improvement developed through this process.

Teachers continued to employ many strategies and work closely with students and parents to prevent bullying as this was a priority for us throughout 2012 and 2013.
Professional Learning

All full time teaching staff engaged in a minimum of 7 days of professional learning. Professional Learning activities in 2013 included:

- Classroom Management Strategies (CMS).
- Course specific moderation meetings conducted by the School Curriculum and Standards Authority.
- Implementing Learning Technology in the Classroom – IT skills, updates and Tech Tuesdays.
- Australian Curriculum Professional Development conducted by the school’s teacher development coordinators.
- Course specific and Learning Area specific professional development and conferences.
- Induction Programs and Beginning Teachers Induction.
- Financial management and Cost Centre Management training.
- Teacher Talk: Year 7 Transition across the Learning Areas, planning, attainment, WACE.
- Teacher Talk: Form Classes, Behaviour, Attendance
- Comprehensive Data Analysis and Evaluation Training
- Setting High Expectations, Rubics of Expectations
- Lesson Study Project
- Revising and evaluating the Australian Curriculum Implementation Plan
- Inclusive Teaching Practices (catering for students with special needs).
- PBS – Positive Behaviour Schools Strategies and Matrix Development.
- Teaching & Learning strategies based on educational research.
- Developing competencies utilising MOODLE.
- As a Teacher Development School in Science, developing staff at the school and across the state.

- Each Learning Area conducted an audit of teaching and learning, and featured classroom visits and demonstrations of classroom practices and methodologies.

Staff Numbers 2013

<table>
<thead>
<tr>
<th>Staff Type</th>
<th>FTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration Staff</td>
<td>3</td>
</tr>
<tr>
<td>Level 3 (HoAs, PCs)</td>
<td>6</td>
</tr>
<tr>
<td>Teaching Staff</td>
<td>41</td>
</tr>
<tr>
<td>Office Manager</td>
<td>1</td>
</tr>
<tr>
<td>Office Support Staff</td>
<td>7</td>
</tr>
<tr>
<td>EAs, AIEOs, Ancillary Staff</td>
<td>10</td>
</tr>
<tr>
<td><strong>TOTAL:</strong></td>
<td>68</td>
</tr>
</tbody>
</table>

Our staff continue to demonstrate outstanding achievements.

- Ms Ashley Stewart, Science Teacher, was the recipient of the prestigious award of WA Beginning Teacher of the Year award.
- Athena Hawkins, Science Teacher, was a finalist for the Secondary Teacher of the Year.
- Ms Erin Cartidge, Society & the Environment Teacher, was shortlisted for the award of WA Beginning Teacher of the Year.
- More teachers completed the new Certificate IV in Training and Assessment to add to the many others who have this important qualification.

All teaching staff have specialist qualifications and meet the professional requirements to teach in Western Australian schools. Administrators and teachers of Newton Moore Senior High School have a broad range of qualifications including: Masters of Education Leadership, Masters of Education Administration and a range of learning disciplines, Honours Degrees, Bachelors, Diplomas, Associate Diplomas and Certificates.

At Newton Moore Senior High School we recognise the importance of developing our teachers and equipping them to be outstanding teachers of the future. The focus areas for our professional learning compliment the school’s priorities and therefore the needs of the students.

We know and understand that attendance makes a difference to the academic progress of students. Therefore, attendance remains a key focus for us at Newton Moore Senior High School. We need your help to improve attendance as well and to prioritise your child’s attendance at school so they can learn to the best of their abilities.

The attendance rates continue to be better than our like schools. However, we remain committed to improving attendance across the school. We continue to have an Attendance Officer who works tirelessly to follow-up attendance.

Staff continue to work collaboratively and constructively with parents and students to address attendance issues and we implement and evaluate Individual Attendance Plans (IAP) as part of our processes.

Our strategies continue to be:

- Communication through ‘Message You’ SMS system.
- Our school-based Attendance Officer.
- Review of our attendance letters, and attendance procedures.
- Case management with Year Coordinators of identified students who have ongoing attendance issues.
- Involvement of the RAP Officer and the Participation Coordinator at weekly Student Service meetings.
- Newsletter articles and stories communicated to our school community regarding the importance of having students attend school regularly.
- Each term the Student Attendance Reporting data is reviewed and evaluated.
- Targeted planning is done on how we, as a school, continue to address attendance issues.
- School attendance forums for parents are organised.
Newton Moore Senior High School practices are governed by various Acts and Legislation and the requirements of the Financial Management Act 2006. Each year, our school elects a Finance Committee made up of the Principal, the Business Manager and five staff members. The Finance Committee on an annual basis:

- Develops and endorses the school budget.
- Reviews the school fees, charges and voluntary contributions.
- Monitors the school revenue and expenditure.
- Evaluates requests for increased budgets from Cost Centre Managers and is there to assist the Principal in managing the school finances, assets and resources.

Our school is audited annually with either an online audit or where an auditor visits the school. These mechanisms are used to ensure that there is efficient and effective use of school resources with the aim of improving student outcomes.

On the following pages you can get an overview of the schools 2013 Budget and the 2013 Expenditure.

### Current Year Revenue Source

The majority of our funding is from Department of Education Grants received in two main payments, in February and July. Locally generated revenue includes parent voluntary contributions and charges, payments for optional extra activities and in 2013 our P & C contributed $10,000.00.

Funds are held in reserve for replacement of resources and equipment. These funds are drawn upon and replenished each year as part of the annual budgeting process. In 2013 the average collection rate for all Contributions and Charges was 76%.

### Contingencies Revenue - Budget vs Actual

<table>
<thead>
<tr>
<th>Revenue - Cash</th>
<th>Budget</th>
<th>Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Voluntary Contributions</td>
<td>$35,876.00</td>
<td>$36,968.37</td>
</tr>
<tr>
<td>2 Charges and Fees</td>
<td>$238,829.00</td>
<td>$239,914.12</td>
</tr>
<tr>
<td>3 Government Allowances</td>
<td>$40,866.00</td>
<td>$40,865.50</td>
</tr>
<tr>
<td>4 P&amp;C Contributions</td>
<td>$10,400.00</td>
<td>$10,400.00</td>
</tr>
<tr>
<td>5 Fundraising/Donations/ Sponsors</td>
<td>$22,189.00</td>
<td>$24,149.44</td>
</tr>
<tr>
<td>6 DoE Grants</td>
<td>$1,250,053.00</td>
<td>$1,248,887.37</td>
</tr>
<tr>
<td>7 Other State Govt Grants</td>
<td>$55,737.00</td>
<td>$56,560.16</td>
</tr>
<tr>
<td>8 Commonwealth Govt Grants</td>
<td>$21,467.00</td>
<td>$21,467.26</td>
</tr>
<tr>
<td>9 Trading Activities</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>10 Other</td>
<td>$243,658.29</td>
<td>$241,800.48</td>
</tr>
<tr>
<td>11 Internal Transfers</td>
<td>$160,780.55</td>
<td>$160,780.55</td>
</tr>
<tr>
<td>Total</td>
<td>$2,079,855.84</td>
<td>$2,081,793.25</td>
</tr>
<tr>
<td>Opening Balance</td>
<td>$577,446.00</td>
<td>$577,446.84</td>
</tr>
<tr>
<td>Total contingency funds available</td>
<td>$2,657,301.84</td>
<td>$2,659,240.09</td>
</tr>
<tr>
<td>Total salary allocation</td>
<td>$1,115,000.00</td>
<td>$1,115,000.00</td>
</tr>
<tr>
<td>Total funds available</td>
<td>$3,772,301.84</td>
<td>$3,774,240.09</td>
</tr>
</tbody>
</table>

### Contingencies Expenditure

In 2013 actual expenditure fell within budgeted targets. In the main, funds that were unspent at the end of the calendar year represent dollars allocated for special educational projects that will continue into following year(s). This represents 25% of our total budget at the end of the year. Examples include Chaplaincy funding, Indonesian Language Hub and National Secondary Schools Computer Funding (NSSCF).

### Contingencies Expenditure - Budget vs Actual

<table>
<thead>
<tr>
<th>Expenditure</th>
<th>Budget</th>
<th>Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Administration</td>
<td>$58,650.08</td>
<td>$44,090.47</td>
</tr>
<tr>
<td>2 Leases</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>3 Utilities</td>
<td>$280,110.00</td>
<td>$225,056.11</td>
</tr>
<tr>
<td>4 Repairs/Maintenance/ Grounds</td>
<td>$173,677.00</td>
<td>$120,547.47</td>
</tr>
<tr>
<td>5 Building Fabric and Infrastructure</td>
<td>$0.00</td>
<td>$1,475.00</td>
</tr>
<tr>
<td>6 Assets and Resources</td>
<td>$294,447.00</td>
<td>$280,445.85</td>
</tr>
<tr>
<td>7 Education Services</td>
<td>$483,998.63</td>
<td>$450,107.89</td>
</tr>
<tr>
<td>8 Other Specific Programs</td>
<td>$346,548.63</td>
<td>$338,082.43</td>
</tr>
<tr>
<td>9 Trading Activities</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>10 Salary Payments to Central Office</td>
<td>$704,648.00</td>
<td>$441,036.00</td>
</tr>
<tr>
<td>11 Other</td>
<td>$185,128.50</td>
<td>$153,121.67</td>
</tr>
<tr>
<td>12 Transfers to Reserves</td>
<td>$100,877.00</td>
<td>$100,877.00</td>
</tr>
<tr>
<td>Total Contingencies Expenditure</td>
<td>$2,628,064.84</td>
<td>$1,984,839.89</td>
</tr>
<tr>
<td>Total Salary Expenditure</td>
<td>$1,115,000.00</td>
<td>$992,068.00</td>
</tr>
<tr>
<td>Total Expenditure</td>
<td>$3,743,084.84</td>
<td>$2,976,907.89</td>
</tr>
</tbody>
</table>

### Cash Position

- Cash Position as at:
  - Bank Balance: $1,000,686.91
- Made up of: $ -
  - 1 General Fund Balance: $674,400.20
  - 2 Deductible Gift Funds: $0.00
  - 3 Trust Funds: $0.00
  - 4 Asset Replacement Reserves: $325,327.71
  - 5 Suspense Accounts: $9,978.00
  - 6 Cash Advances: $750.00
  - 7 Tax Position: $8,269.00
- Total Bank Balance: $1,000,686.91